

International Student Admission Checklist (F, M, and J Visas)

In order to complete your admission process and be permitted to come to Bluegrass Community and Technical College, every international student must complete all of the steps below. These steps are mandatory. No exceptions will be granted.

- Complete an online admission application.
- Submit all application materials to the Office of Admission*:
 - Official proof of English proficiency. For BCTC's regulations for English proficiency, please visit: <https://goo.gl/srQD19>.
 - First time college students: Official high school transcript with English translation. Translated documents must be notarized.
 - Transfer students: Official college transcripts. Transcripts from colleges outside the U.S. must be evaluated. For acceptable evaluating agencies, please visit <http://goo.gl/WwB0Lc>.
- Complete the Financial Verification Form (<https://goo.gl/1r1vNz>) and return it with all other necessary financial documents.
- Receive admissions packet (including form I-20, letter of admission, other pertinent information) via postal mail.

****BCTC will not return any application documents to students. No copies, scanned, or faxed documents will be considered official.***

The Office of International Student Services
470 Cooper Drive
202-A Oswald Building
Lexington, KY 40506

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(859) 246-4647
Email: BL-international@kctcs.edu
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