

**2019-2020
FEDERAL WORK-STUDY
JOB DESCRIPTION**

Department: Disability Support Services

Campus: Cooper

Position Title: Book Editor

Supervisor Information:

Name: Dolores Meaux

Campus: Cooper

Building: Maloney

Room: 242

Phone: 859-246-6822

Brief Job Description: Editing Textbooks

Preferred qualifications: Excellent Computer Skills; Proficient in MicroSoft Word
and Excel

Number of positions: 5



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